



**BROKER/OFFICE**  
**APPLICATION FOR MEMBERSHIP**  
**To the**  
**CENTRAL MICHIGAN ASSOCIATION OF REALTORS®**  
(Please print or type)

I, \_\_\_\_\_, hereby apply for REALTOR (*circle one*: Primary, Secondary, Appraiser) membership in the CENTRAL MICHIGAN ASSOCIATION OF REALTORS® (hereinafter referred to as the "ASSOCIATION").

**Application Fees and Dues:** Enclosed is payment in the amount of \$\_\_\_\_\_. This amount consists of a \$250 CMAR application fee, a \$250 NGLR MLS application fee, and pro-rated CMAR, MR, and NAR dues. I understand that my dues will be returned to me in the event I am refused membership and that the application fee is nonrefundable.

**Qualifications for Membership:** I understand that membership brings certain privileges and obligations that require compliance, including the following:

- I will attend orientation at one of the next two scheduled orientation programs after the date of application. Failure to meet this requirement may result in having my membership terminated.
- Membership in the ASSOCIATION necessarily means that I am also a member of the State Association and National Association of REALTORS® and I agree to abide by the Code of Ethics of the National Association of REALTORS®, which includes the duty to arbitrate (or to mediate if required by the ASSOCIATION), as well as the Constitution, Bylaws and Rules and Regulations of the ASSOCIATION, the State Association and the National Association. Further, if required, I agree to satisfactorily complete the periodic Code of Ethics training and a reasonable and non-discriminatory written examination on such Code, Constitutions, Bylaws and Rules and Regulations.
- I acknowledge that as a member of the ASSOCIATION, I will be licensed to use the REALTOR® trademarks to indicate such membership, and I agree to abide by the rules governing use of those trademarks. I understand that REALTOR® is a federally registered trademark of the National Association and use of this designation is subject to rules promulgated by the National Association. Upon termination of my membership in the ASSOCIATION for any reason, my license to use the term REALTOR® is automatically revoked and I will immediately discontinue use of the term REALTOR® and all REALTOR® trademarks.
- Membership is final only upon approval by the Board of Directors and may be revoked should completion of any membership requirement, such as orientation, not be completed within the timeframe established in the ASSOCIATION's bylaws.
- Finally, I consent and authorize the ASSOCIATION, through its Membership Committee or otherwise, to invite and receive information, including but not limited to a criminal records check, and comments about me from any Member or other person. I agree that any information and comments furnished to the ASSOCIATION by any MEMBER or other person in response to any such invitation shall be conclusively deemed to be privileged and not form the basis of any action by me for slander, libel, or defamation of character.

**NOTE:** Applicant acknowledges that if accepted as a Member and he/she subsequently resigns or is expelled from membership in the ASSOCIATION with an ethics or pending arbitration request, the Board of Directors shall condition renewal of membership upon applicant's verification that he/she will submit to the pending ethics or pending arbitration proceedings and will abide by the decision of the Hearing Panel. If applicant resigns or is expelled from membership without having complied with an award in arbitration, the Board of Directors will condition renewal of membership upon his/her payment of the award, plus any costs that have been established previously as due and payable in relation thereto, provided that the award and such costs have not, in the interim, been otherwise satisfied.

**NOTE:** Applicant acknowledges that the ASSOCIATION will maintain a membership file of information which may be shared with other Boards/Associations where applicant subsequently seeks membership. This file shall include: previous

applications for membership; all final findings of Code of Ethics violations and violations of other membership duties; pending complaints alleging violations of the Code of Ethics or alleging violations of other membership duties; incomplete or pending disciplinary measures; pending arbitration requests; and information related to unpaid arbitration awards or unpaid obligations to the ASSOCIATION or its MLS.

**NOTE:** Dues payable to the ASSOCIATION are not tax deductible as charitable contributions. Portions of such payments may be tax deductible as ordinary and necessary business expenses.

**I hereby submit the following information for your consideration:**

**CONTACT INFORMATION**

Name as you want it to appear on the roster: \_\_\_\_\_

Home Address: \_\_\_\_\_  
\_\_\_\_\_

Website Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Would you like your Cell Phone # to show on your MLS listings?  No  Yes

E-mail Address: \_\_\_\_\_

Last four digits of Social Security Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

**LICENSE INFORMATION**

Name as shown on license: \_\_\_\_\_

Real Estate/Appraiser License No.: \_\_\_\_\_ (check one of the following)

Salesperson  Associate Broker  Appraiser  Other: \_\_\_\_\_  
(please specify)

Issue date of license listed above: \_\_\_\_\_

Do you hold, or have you ever held, a real estate license in Michigan other than the one listed above, or any other state?

No  Yes

If "yes", please specify name of state and license number.

\_\_\_\_\_

Has your real estate license, in this or any other state, been suspended or revoked?  No  Yes

If "yes", specify the place(s) and date(s) of such action, and detail the circumstances relating thereto: (attach separate sheet if necessary).

\_\_\_\_\_

**COMPANY INFORMATION:**

Name of firm \_\_\_\_\_

Office address \_\_\_\_\_

Office Website \_\_\_\_\_

Office Phone: \_\_\_\_\_ Broker/Branch License #: \_\_\_\_\_

Is the office address provided above your principal place of business?  No  Yes

If not, or if you have a branch office, please provide that address:

\_\_\_\_\_

**BILLING INFORMATION:**

Name of Billing Person: \_\_\_\_\_

Billing Address: \_\_\_\_\_

Billing Email Address: \_\_\_\_\_

**APPLICANT INFORMATION:**

Do you acknowledge that your use of the REALTOR® trademarks must comply with the National Association's trademark rules?

No  Yes

Are you currently or have you previously held membership in another Board/Association which is affiliated with the NATIONAL ASSOCIATION OF REALTORS® or have you participated in a Multiple Listing Service which is owned and operated by a Board or Association affiliated with the NATIONAL ASSOCIATION OF REALTORS®?

No  Yes

If "yes", list each Board/Association where membership was held, type of membership held, and approximate dates of membership.

Do you have any unsatisfied discipline pending for violation of the Code of Ethics?  No  Yes

If "yes", provide details.

If you are now or have been a REALTOR® member before, please provide your NAR membership #:

NRDS#: \_\_\_\_\_

Have you ever been refused membership in any other Association of REALTORS®?      \_\_\_ No      \_\_\_ Yes

Are there now any pending or unresolved complaints against you or the firm with which you have been associated involving any state real estate regulatory or any other agency or government?      \_\_\_ No      \_\_\_ Yes

If "yes", specify the substance of each complaint in each state, the agency before which complaint was made, and the current status or resolution of such complaint: (attach separate sheet if necessary).

Have you been found in violation of state real estate licensing regulations, civil rights laws or other laws prohibiting unprofessional conduct rendered by the courts or other lawful authorities within the last three (3) years?

\_\_\_ No      \_\_\_ Yes

If "yes", provide details:

Within the last ten years, have you been: 1) convicted of a crime punishable by death or imprisonment in excess of one year or 2) been released from confinement imposed for that conviction?

\_\_\_ No      \_\_\_ Yes

If "yes", give details including state and court of conviction (attach separate sheet if necessary).

Are you, or is any real estate firm in which you are a sole proprietor, general partner or corporate officer involved in any pending bankruptcy or insolvency proceeding or have you or any real estate firm in which you are a sole proprietor, general partner or corporate officer been adjudged bankrupt?

\_\_\_ No      \_\_\_ Yes

If "yes", specify the place(s) and date(s) or such action, and detail the circumstances relating thereto: (attach separate sheet if necessary).

How many years have you been active in the real estate profession?

\_\_\_\_\_ Broker    \_\_\_\_\_ Associate Broker    \_\_\_\_\_ Salesperson    \_\_\_\_\_ Appraiser    \_\_\_\_\_ Institute Affiliate  
# of years            # of years            # of years            # of years            # of years

Who referred you to the ASSOCIATION? \_\_\_\_\_

I hereby certify that the foregoing information furnished by me is true and correct, and I agree that failure to provide complete and accurate information as requested, or any misstatement of fact, shall be grounds for revocation of my membership if granted. I further agree that, if accepted for membership in the Association, I shall pay the fees and dues as from time to time established.

By signing below, I consent that the REALTOR® Associations (local, state, national) and their subsidiaries, if any (e.g., MLS, Foundation) may contact me at the specified address, telephone numbers, fax numbers, email address or other means of communication available. This consent applies to changes in contact information that may be provided by me to the Association(s) in the future. This consent recognizes that certain state and federal laws may place limits on communications that I am waiving to receive all communications as part of my membership.

I agree that, if accepted for Membership in the ASSOCIATION, I will pay the fees and dues as from time to time established, to abide by the Code of Ethics of the National Association of REALTORS®, the Constitution, Bylaws, and Rules and Regulations as set forth by the National Association of REALTORS®, the Michigan Association of REALTORS® and the ASSOCIATION.

\_\_\_\_\_, 20\_\_\_\_. \_\_\_\_\_  
*(Date)* *(Applicant's Usual Form of Signature)*

**ADDITIONAL INFORMATION**

Please check your primary field of real estate business:

\_\_\_\_ General Residential Sales    \_\_\_\_ General Commercial Sales/Leasing    \_\_\_\_ Appraisal

In what other business(s) have you been engaged in?

\_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_, at \_\_\_\_\_  
*(Place)* *(Years)* *(City)*

\_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_, at \_\_\_\_\_  
*(Place)* *(Years)* *(City)*

Are you now employed by or engaged in any other business or profession?    \_\_\_\_ No    \_\_\_\_ Yes

If "yes", what other business or profession are you now employed or engaged in?

Are you involved in any community activities (i.e., civic organizations, service clubs, etc.)?

Is there any other information about yourself you would like to share?



**MLS PARTICIPATION AGREEMENT (All MLS Subscribers must sign)**

I agree as a condition of participation in the Northern Great Lakes REALTORS® Multiple Listing Service to abide by the NGLR MLS Rules and Policies, and that familiarity and compliance with these rules are a prerequisite for continued MLS Participation. I have received a current copy of the MLS Rules and Regulations and Policy Manual.

Initial \_\_\_\_\_

I agree as a condition of participation in the MLS to abide by all relevant Bylaws, Rules and Regulations and other obligations of participation including payment of fees. I further agree to be bound by the Code of Ethics on the same terms as outlines for Association Membership, including the obligation to submit to ethics hearings and the duty to arbitrate contractual disputes with other REALTORS® in accordance with the established procedures of

\_\_\_\_\_ Central Michigan Association of REALTORS® \_\_\_\_\_

\_\_\_\_\_ (Association name).

I understand that a violation of the Code of Ethics may result in termination of any MLS privileges and that I may be assessed an administrative processing fee which may be in addition to any discipline, including fines, that may be imposed.

As a Participant/Subscriber of the NGLR MLS, I assign to the service all right, title, and interest in copyrights in the text and photos submitted to the service.

**MLS INTERNET DATA EXCHANGE**

What is Internet Data Exchange/Broker Reciprocity? Simply, it is a system where IDX Brokers give each other permission to display their listings on each other's web sites. Brokers who participate in the IDX program can display all of each other's active listings. If as a Broker, you choose not to participate in IDX, no other Brokers will be permitted to display your listings.

By subscribing to the Multiple Listing Services you are automatically enrolled in the Internet Data Exchange program. Being a participant in the IDX program does not cost you anything, and it does not require you to do anything else. It is only if you wish to display IDX data on your web site that you need to take further steps.

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_